

MINUTES: of the meeting of the Mole Valley Local Committee held at 14.00 on Wednesday 7th March 2012 in the Council Chamber, Pippbrook, Dorking

Members Present - Surrey County Council

- * Mrs Clare Curran – Chairman
- * Mr Stephen Cooksey
- * Mr Tim Hall
- * Mrs Helyn Clack – Vice Chairman
- * Mr Christopher Townsend
- * Mrs Hazel Watson

Members Present - Mole Valley District Council

- * Councillor Chris Hunt
- * Councillor Raj Haque
- * Councillor Philip Harris
- * Councillor Valerie Homewood
- * Councillor David Howell
- * Councillor David Sharland

INFORMAL QUESTIONS

During the Open Forum preceding the meeting a questions were received on the timetable for changes to the speed limit on the A24 and concerns around white lining.

PART ONE - IN PUBLIC

1/12 **APOLOGIES FOR ABSENCE AND DECLARATIONS OF SUBSTITUTIONS** [Item 1]

There were apologies for absence from Councillor Phil Harris.

2/12 **DECLARATIONS OF INTEREST** [Item 2]

Item 11 – Chris Hunt declared a conflict of interest as Director of a preschool charity on the same site as Barnet Wood School.

3/12 **MINUTES OF THE LAST MEETING HELD ON 06th December 2011** [Item 3]

The minutes were agreed as a true record.

4/12 **PUBLIC WRITTEN QUESTIONS** [Item 4A]

- 1) Mr Seaward, Chairman of the Bookham Resident's Association, asked when work would commence to tackle the issues of

congestion on Bookham High Street and speeding in East Street, and how local residents and businesses would be consulted with. The Area Highways Manager said issue was to be included on the Integrated Transport Scheme list for 2012/13, subject to approval by the local committee. This would then go to the design team to look at what measures could be implemented to tackle the speeding and congestion issues. Consultation would be undertaken with residents, businesses and other interested parties. Once a design was finalised it would be brought back to the local committee for a decision.

- 2) Mr Smith asked what was the status of the project on Dorking Road in South Bookham which was looking at mitigating flooding during heavy rains. As the question was submitted after the deadline a written response will be given to Mr Smith shortly.
- 3) Mr Billard, Chairman of the Conservative Branch of Mole Valley Conservative Association raised concerns with the state of Moores Road and Deepdene Gardens at Cotmandene. This was due to the lack of pavement, high wall and speed of traffic. The Area Highways Manager confirmed that, subject to local committee approval, there would be money allocated to small safety schemes which could be utilised to tackle these concerns. Mr Billard enquired as to whether railings could be used to provide greater safety to elderly residents on the south side of Cotmandene, the Area Highways Manager advised that Mr Billard would need to approach his divisional member as to whether they could use their allocation for a scheme there.

5/12 **MEMBER QUESTIONS** [Item 4B]

There were no formal written member questions

6/12 **PETITIONS** [Item 5]

One petition, submitted by Jenni Turner was received, with 10 signatories on the issue of an equestrian crossing on Young Street. The South East Area Highways Manager responded a feasibility study to look into an equestrian crossing had been included in the revenue schemes list for the new financial year (2012/13)

7/12 **HIGHWAYS SCHEMES END OF YEAR UPDATE** [Item 6]

- 1) The Area Highways Manager provided an update as to how the Highways Schemes for the year 2011/12 had been undertaken
- 2) All major maintenance schemes have now been completed, with some snagging left.
- 3) The Area Highway Manager clarified that schemes which had been delayed due to a lack of capacity in the design team would have their funding carried forward to 2012/13 and would be completed as a matter of priority. The capacity of the design team has been increased for 2012/13.
- 4) The Highways team is now gearing up for the new season's work.
- 5) Members registered their thanks for the work undertaken by the Highways Team this year as they felt great progress had been made.

RESOLVED that the Local Committee AGREE

To note the report for information

Reasons for Decisions

The Local Committee were happy to note the information in the report

8/12 **HIGHWAYS SCHEMES 2012/13** [Item 7]

- 1) Provisional lists for all schemes have been produced following consultation with members
- 2) Through consultation members had requested that the additional revenue funding of £184,000 would be used for a revenue maintenance gang which would be in each member's area every 6 weeks enabling them to undertake tasks that members feel necessary. The Area Highways Manager will produce guidance for members clarifying what will be within the remit of the revenue maintenance gangs.
- 3) The first priority of the Highways Team will be to carry out any schemes that have been carried forward, and then they will move onto the new Integrated Transport Schemes.
- 4) Councillor Cooksey questioned whether the Mole Valley Cycle Forum had been able to provide their priorities for the cycle schemes for 2012/13 as this could be used to help direct the work on cycle schemes.
- 5) Councillors were happy with the proportioning of the revenue maintenance money.
- 6) Concerns were also raised around the issue of equestrian safety, the Area Highways Manager will look to feed these back.
- 7) The Chair requested that councillors prioritised their roads for schemes as soon as possible to enable work as planned.
- 8) Cllr Curran requested that the scheme proposing the extension of the 30mph limit on the A246 to the district boundary be removed from the schemes list as there wasn't the support locally.
- 9) The Chair requested that the Community Pride funding be allocated by members as soon as possible to enable the schemes to be planned.

RESOLVED that the Local Committee AGREE to:

- (i) Note the position of its highways schemes, revenue maintenance and Community Pride budgets for 2012/13;
- (ii) Approve the list of schemes given in Annex 1 and agree that further schemes can be added to the list during the year, subject to formal Local Committee approval;
- (iii) Agree that the £184,333 Integrated Transport Schemes allocation for Mole Valley is used to progress the new schemes as set out in Annex 1;
- (iv) Authorise that the Area Team Manager, in consultation with the Chairman and Vice-Chairman, be able to vire money between the schemes listed in Annex 1, if required;
- (v) Approve the Integrated Transport Schemes allocation for capital maintenance be divided equally between County Councillors to treat roads to be agreed by the Area Team Manager in consultation with divisional Members;
- (vi) Authorise the Area Maintenance Engineer, in consultation with the Local Committee Chairman, Vice-Chairman and relevant local Member, to use the £100,000 revenue maintenance budget for 2012/13 as detailed in Table 1 of this report;
- (vii) Authorise that the Area Maintenance Engineer, in consultation with the Local Committee Chairman and Vice-Chairman, be able to vire the revenue maintenance budget between the headings detailed in Table 1 of this report, if required;
- (viii) Authorise the additional revenue maintenance budget for 2012/13 be used to fund a revenue maintenance gang in Mole Valley or, if this is not possible, to be divided equally between County Councillors to carry out works identified by divisional Members in consultation with the Area Maintenance Engineer;
- (ix) Agree that the Community Pride Funding is devolved to each County Councillor based on an equitable allocation of £5,000 per division;
- (x) Agree that Members should contact the Area Maintenance Engineer to discuss their specific requirements with regard to their Community Pride allocation and arrange for the work activities to be managed by the Area Maintenance Engineer on their behalf; and
- (xi) Note the provisional programme of major maintenance, surface treatment, footway and drainage schemes in Mole Valley, as set out in Annex 2.

Reasons for Decisions

The Local Committee noted the position of the schemes and agreed to the proposals for handling the highways budget for the year 2012/13. The committee welcomed the increased funding and the option to have a revenue maintenance gang.

9/12 **WAITROSE REDEVELOPMENT DORKING [ITEM 8]**

- 1) The proposed changes to the traffic management near the new development of the Waitrose supermarket in Dorking were presented to members
- 2) Concerns were raised regarding the conversion of the current one ways system to 2 way, assurance were given that as this would only be part of the road and signals would be installed to regulate traffic flow the disruption to the overall movement of traffic would be minimal.

RESOLVED that the Local Committee AGREE to

- (i) Authorise the advertisement of a notice in accordance with the Road Traffic Regulation Act 1984, the effect of which will be to revoke the zebra crossing outside nos. 48 - 52 South Street, Dorking;
- (ii) Authorise the advertisement of a notice in accordance with the Road Traffic Regulation Act 1984, the effect of which would be to revoke the section of one-way working in Junction Road, Dorking between its junction with South Street and the new access to the car park, as shown on the drawing at Annex 1;
- (iii) Authorise the advertisement of a notice in accordance with the Road Traffic Regulation Act 1984, the effect of which would be to amend the existing parking controls and introduce new controls in South Street and Junction Road, Dorking as shown on the drawing at Annex 1; and
- (iv) Authorise delegation of authority to the Area Team Manager, in consultation with the Chairman and Vice-Chairman of the Local Committee and the local divisional Member, to resolve any objections or representations received in connection with any of the notices advertised.

Reasons for Decisions

The Local Committee were happy to approve the recommendations.

10/12 **YOUTH SMALL GRANTS [Item 9]**

- 1) The amount for Youth Small Grants was previously agreed at the Local Committee on the 8th June 2011 for the sum of £17,000
- 2) Grants are for amounts between £500 - £1000 but can be granted up to £5,000
- 3) Bids will be presented to the next local committee for approval. Any amount left unallocated following the committee will be retendered with the Head of Commissioning able to approve in between committee meetings with the divisional member and young person. They will then be reported at the following committee meetings.
- 4) Groups are now able to apply for grants on the Surrey County Council website.

RESOLVED that the Local Committee AGREE to

Approve the process for Youth Small Grants as set out within paragraphs 2.3 – 2.6 of the report.

Reason for Decisions

The local committee were happy to agree the process for the allocation of youth small grants.

11/12 **MOLE VALLEY LOCALISM PILOT** [Item 10]

- 1) There are six strands to the Localism Pilot which commenced in March 2011
 - a. Smarter alignment and use of property
 - b. Local service development and joint commissioning – youth services
 - c. Alignment of section 106 spending to maximise efficiency and impact
 - d. Local service development and commissioning – street scene
 - e. Alignment with schools confederations to support SSP and LSP objectives
 - f. Mainstreaming LSP objectives to ensure a focus on priority places
- 2) It was noted by the committee that there had been some good collaborative working under the pilot. Examples of this include pooling S106 spending, joint litter picks and verge clearances and joint working in Dorking and Leatherhead Town Centres.
- 3) It was felt that two areas of work should be removed from the pilot, these are:
 - a. Alignment with schools confederations to support SSP and LSP objectives
 - b. Mainstreaming LSP objectives to ensure a focus on priority places
- 4) Councillor Cooksey felt it would be useful if briefings notes could be produced to help ensure the member reference groups could be kept up to date.
- 5) At present there are some vacancies for district councilors on the member references groups, the Chair requested that members consult with district councilors to see who would be able to sit on the groups, they do not need to sit on the local committee.
- 6) Councillor Holmwood felt that giving parish councils and resident's associations the opportunity to take on services was positive but that the funds would need to be devolved as well as the service.

RESOLVED that the Local Committee AGREE to

- 1) The Asset Management Sub Group continuing and be requested to focus on identification of land strategies that should be identified in the Local Planning process
- 2) The Youth Member Champion Group continuing and undertake any formal role as required by the Transformation project but also review the total resources dedicated to youth as indicated in the initial Localism project brief
- 3) The work continues to devolve S106 money to community groups with a particular emphasis on 1) devolving S106 money from the county council to community groups 2) a focus on S106 monies allocated to education and libraries being identified and reviewed for release 3) supporting the development of an approach to CIL
- 4) The work around street scene continues as opportunity arises

Reason for Decisions

The Local Committee noted the progress to date of the localism pilot workstreams and agreed to progress as recommended

12/12 **LOCAL COMMITTEE FUNDING** [Item 11]

RESOLVED that the Local Committee (Mole Valley) AGREE:

(i) To APPROVE **TEN** proposals from the Local Allocation funding. Details of the proposals as outlined in Annexe 1 [of the report]:

- £5,000 capital Highways - Ottways Lane, Traffic Calming
- £1,481 revenue Re-housing of four elderly households in Sydney Simmons Homes, Dene Road, Ashted
- £1,293 Replacement of Swimming Pool roof
(£569 revenue and £724 capital)
- £5,000 revenue Development of ICT and Library Provision
- £4,500 revenue Bookham Youth Centre , 164, Lower Road
- £3,200 revenue Dorking Beatitudes
- £3,000 capital Dorking Museum Refurbishment
- £2,144 revenue King George V Playing Fields Friends Group
- £2,500 Great Bookham village Christmas lights
(£520 revenue and £1,980 capital)
- £2,000 capital South Holmwood War Memorial

(i) To APPROVE **FOURTEEN** bids that fell below the £1,000 threshold

- £420 revenue Delivery of SCC Information Pamphlet regarding
479 Bus Route
- £950 revenue St Pauls Panthers Football Club
- £816 revenue Christmas Lights
- £501.96 capital Food Float
- £500 revenue Big Field Ditch Maintenance
- £750 revenue Replacements to zip wire at Leigh Playground
- £300 revenue Older People's Christmas Party LINKS
- £240 revenue Therfield School, Leatherhead. Provision of
counselling and anger management courses
- £242 revenue ZEN Distribution - Bus Survey
- £500 revenue Older People's Christmas Party, North Leatherhead
- £489 capital Providing bench for young people at Ashted
Recreation Ground
- £500 revenue Jubilation: Biennial Floral Art Show
- £1,000 capital Replacement salt chlorinator, Newdigate Infant
school
- £420 revenue Trip to Worthing, Residents of Milmead Estate

To APPROVE the EIGHT bids that were tabled at the meeting

- £2000 capital External blind for The Shop at Strood Green
- £650 revenue Venue Hire for The Shop at Strood Green
- £633 capital Redevelopment of Leigh Village Hall
- £10 revenue Redevelopment of Leigh Village Hall
- £700 Development Opportunities for Surrey Young Farmers
- £300 Wotton Parish Council Surrey Hills Signs
- £2000 capital Repairs to the roof terrace and interpretation panel at Betchworth Castle
- £6213 Early Years Outside Classroom Development

To APPROVE TWO bids that were tabled for the financial year 2012/13

- £2010 Retail Benchmarking
- £1500 Local Committee Webcasting

It was decided that any remaining amount from member allocations for 2011/12 would be transferred to the corporate parent fund.

[Meeting closed: 15.52 pm]

Chairman